

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
P. O. Box 181
Monmouth Junction, New Jersey

Minutes of the Board Meeting of February 8, 2016

The South Brunswick Township Board of Education met on Monday, February 8, 2016 in the Auditorium at Crossroads North School. The meeting was chaired by President Dr. Stephen F. Parker.

MEMBERS PRESENT: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Patrick Del Piano, Mr. Deven M. Patel, Mr. Arthur Robinson and Mr. Peter St. Vincent

MEMBERS ABSENT: None

CALLED TO ORDER AND SALUTE FLAG – Dr. Parker called the meeting to order at 7:05 pm and asked the audience to stand for the pledge of allegiance.

STATEMENT OF ADVANCE NOTICE – Dr. Parker read a statement in compliance with the Open Public Meetings Act.

APPROVAL OF AGENDA - There was a motion by Mr. Nathanson, seconded by Mrs. Baig to approve the agenda for February 8, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: None

APPROVAL OF MINUTES – There was a motion by Mr. Nathanson, seconded by Mrs. Baig to approve the Board Minutes of December 14, 2016:

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

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Abstentions: None

REPORT OF THE STUDENT REPRESENTATIVE – Sophia Balsamo

Performing Arts

- The fall production of “One Wife Too Many” was a smashing success.
- The Winterguard season has begun. Visual Ensemble won first place at their competition in Spring Ford, PA with their show “Outside the Box”. The Performance Company took home second at that same competition, and they will both be headed to Boston for the Winterguard International Regional competition.
- The Concert Choir is selling singing Valentines for your loved ones to raise money for buses to Carnegie Hall.
- The Theater Arts I performed their Night of One Acts to great acclaim.

Guidance

- Course registration begins this Friday, at the high school and will end on the 26th. During that time, counselors will be available in the Writing Lab during all lunches for students who need help figuring out their schedules.

Activities

- We have held two Senate meetings, one in January and one in February, we will be meeting again next month to discuss and vote on possible changes to the Student Council election process.
- JSA held their chapter conference to great success.
- Robotics held their VEX event on January 30th.
- The winter Spirit Week and Pep Rally was held the week of January 22nd.
- That same night we held our annual Hugs for Brady black light dance and raised \$2,000 for Hugs for Brady.
- Last Friday, the junior class held our first ever Wing Bowl, of which Dr. Jellig was the winner of his competition.
- The Student Council is currently holding a Teens for Jeans drive; please drop off your old, gently used denim in the various boxes around school or in the Activities office.
- The Viking Closet is also holding their Prom Dress Drive, so please donate your gently used dresses. Their collection will culminate in their free Prom Dress Event held on February 20th.
- We are also in the middle of Heart Health Awareness month. Please consider donating any spare change to the cause, or buying a carnation for a friend or significant other. Carnations will be sold during lunch, 1 for \$2 or 3 for \$5, and will be delivered on the 11th.
- The 11th is also Wear Red Day in support of Heart Health Awareness.

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Athletics

- The Dance team went to their National competition in Disney. They took home 6th in Jazz and 10th in Pom.
- Boys Basketball is expected to be seeded very high for their upcoming GMCs.
- Wrestling will hold their next tournament at home on February 20th.
- Girls Bowling finished 3rd in Group IV and Boys Bowling is heading to States this Saturday.
- Winter Track will also be competing this Friday for their Group IV sectionals.

REPORT OF THE SUPERINTENDENT – Dr. Jerry Jellig

Dr. Jellig announced the following:

- Schools were closed on January 25th due to weather conditions.
- The board held their annual retreat on January 25th.
- Education Foundation of South Brunswick held their Murder Mystery Dessert Fundraiser event on January 30th; it was well-attended and raised over \$1,500.
- January is School Board Recognition Month.
- February 17th kindergarten registration begins; February 24th is a snow makeup day.
- NJMEA selected Donna Cardaneno, Music Teacher at South Brunswick High School as a distinguished award winner and Lisa Lepore, Music Teacher at Crossroads South received a master teacher award.
- The next South Brunswick Parent Academy will be held on February 9th at South Brunswick High School, entitled *The Price of Admission*. Parents can register on-line.
- Schools will be closed on February 12th for Staff In-service day and closed on February 15th in honor of Presidents Day.
- Schools will be open on May 31st to makeup snow day on January 25th.
- The school calendar will be approved this evening.

RECOGNITION – National Merit Semi-Finalists

Mr. Peter Varela, Principal of South Brunswick High School announced tonight we are fortunate to recognize students who have been selected by the 2016 National Merit Scholarship Program as Semi-Finalists. The top 16,000 out of 1.5 million students who took the PSATs are selected. South Brunswick High School is recognizing 7 semi-finalists this evening as well as an educator they have chosen. Mr. Varela also announced there are 56 commended students that will be honored at two separate board meetings.

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Keeping with tradition the following high school students were recognized along with an educator they have chosen that have impacted them during their education experience in South Brunswick School District. Mr. Varela also thanked his secretary Maryann Murphy and Administrative Assistant Madeline Daniels for their help in preparing for the recognition.

The students and teachers were presented with certificates by Mr. Varela and Dr. Parker. The students presented their honored guest with a special book and accompanying inscription.

Student Scholar

Rohan Dighe
Anshul B. Doshi
Matthew J. Kiely
Aslesha Parchure
Meera Sakthivel
Michael E. Shultz
Mihika Thapliyal

Honored Educator

Holly Studzinski
Mesut Cakir
Stephen Dentler
Robert DeBari
Judi Federowicz
Nicole Sanyigo
Peter Honig

Mr. Varela thanked the students for sharing their experience how the teachers made an impact on their lives and thanked the teachers for their work as well.

Dr. Jellig and Dr. Parker also congratulated the students and the teachers.

The meeting recessed at 7:35 pm.

The meeting reconvened at 7:38 pm.

SUPERINTENDENT'S REPORT (continued)

PARCC Update – Ms. Joanne Kerekes, Assistant Superintendent for Curriculum, reviewed the PARCC Data Initiative and the next steps. She announced the PARCC help desk was a success. She also announced the schools will have to develop corrective action plans for not meeting the participation rate. More information will be shared at the next board meeting.

SB READS 2016 – Ms. Kerekes announced every January since 2011 the South Brunswick School District and the South Brunswick Public Library partner for a community read. The librarians choose the theme. This year's theme is "Full Steam Ahead."

Dashboard Update – Ms. Suzanne Luck-Born, Director of Assessment, spoke of the effective use of data. Mr. Mark Daniels, Principal of Crossroads North and Ms. Bonnie Capes, Principal of Crossroads South discussed BYOD in the middle schools. Dr. Jellig commented on mental wellness and rethinking homework.

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PRESENTATION – Financial Audit Report – 2014 – 2015 School Year

Mr. Anthony Tonzini, School Business Administrator announced every year school districts are required to have an independent fiscal audit of their financial records. He introduced Mr. Warren Korecky of Suplee, Clooney & Company.

Mr. Korecky announced each year the district is required by State Statute a financial review of all their accounting records and procedures. He announced he is happy to report there are no recommendations. Mr. Korecky also discussed the auditor's management report and the CAFR. He also commented on the unfunded pension.

Board Members commented on the years without any recommendations. They commended Mr. Tonzini and his staff and thanked Mr. Korecky for his presentation. Mr. Nathanson commented that over the past ten years since Mr. Tonzini has been in the district there has only been one recommendation.

Mr. Korecky thanked the Board for their support.

Mr. Tonzini also thanked Mr. Korecky, Mrs. Kimberly Ahern, Comptroller, Ms. Tatiana Morales, Assistant Comptroller, Mrs. Marcia Garitano, Administrative Assistant, Mrs. Madeline Daniels, Administrative Assistant to the Superintendent and the business office staff for their work.

BOARD OF EDUCATION RECOGNITION – Dr. Jellig announced it was now the Board's turn to be recognized for their work and commented that they attended a Board Retreat on a snow day. Dr. Maribeth Edmunds presented a video in honor of the board from the students in their own words.

Dr. Parker announced it was an honor to serve and support the children.

PUBLIC COMMENTS –

Mrs. Lisa Rodgers, Monmouth Junction, commented that the budget emergency reserve has gone down a bit. She also asked if the pension liability has gone up. She also raised her concerns about a safety issue where there were no crossing guards for students crossing Stout's Lane when school was released early for a pep rally.

Mr. Blankstein, Dayton, asked Mr. Tonzini if the district is going to be held liable for the pension. Can the budget be cut back and whose responsibility is it for the chrome books if the budget is flat and they need to be replaced.

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Mr. Tonzini announced the chrome books are the district's responsibility and the personal devices are the responsibility of the students.

BOARD COMMITTEE REPORTS –

Mr. Patel reported on the Personnel Committee meeting held on January 26th, observations, tenured and non-tenured staff were discussed. He also invited board members to a Middlesex County School Boards meeting at Pierre's in South Brunswick on May 4, 2016 at 6:00 pm.

Mr. Boyle commented on a legislative meeting he attended with Mr. Patel. Too much testing was discussed.

APPROVE ACTION ITEMS – There was a motion by Mr. Nathanson, seconded by Mr. Boyle to approve the Action Items of January 25, 2016 (due to the cancellation of the meeting) & February 8, 2016:

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated January 25, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2015 – 2016 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	January 25, 2016	A. \$4,629,436.17
		B. \$2.67
		C. \$7.86
		D. \$2.10
		E. \$11.16
		F. \$9.92
		G. \$4.27
		H. \$13.81
		I. \$9.97
Payroll	December 15, 2015	\$3,739,473.38
	December 30, 2015	<u>\$3,734,728.98</u>
Total approved for payment		<u>\$12,103,700.29</u>

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1.2 Approve Transfers - That the transfers of budget appropriations between expenditure codes of the 2015 – 2016 Budget, as specified on the attached sheets, be hereby authorized.

Transfers for December 2015

1.3 Approve the Report of the Board Secretary – That the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for December 2015**

1.4 Approve Bank Reconciliation Statement - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

Statement as of December 31, 2015 \$22,991,025.47

1.5 Record, Award & Reject RFP –

A. That the RFP No. 15-05, Community Education Summer Enrichment and Parent Academy, opened on December 10, 2015 be recorded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
AlphaBEST Education Lewisville, NC	Summer Stem Related Enrichment 2 week 1 week	\$290.00 \$145.00
Bricks 4 Kidz of South Bruns./ Hillsborough, Mon. Jct., NJ	Summer Stem Related Enrichment Grades K-5 Grades 6-8	\$240.00 \$280.00
Fun 2 Learn Academy Dba Engineering for Kids Mon. Jct., NJ	Summer Stem Related Enrichment 10 Day/Session	\$330.00
IncreduFlix Costa Mesa, CA	Summer Non-Stem Related	\$280.00
Mad Science of West, NJ Pennington, NJ	Sumer Stem Related Enrichment	\$304.00

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That the RFP No. 15-05, Community Education Summer Enrichment and Parent Academy, opened on December 10, 2015 be awarded as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
AlphaBEST Education Lewisville, NC	Summer Stem Related Enrichment 2 week 1 week	\$290.00 \$145.00
Bricks 4 Kidz of South Bruns./ Hillsborough, Mon. Jct., NJ	Summer Stem Related Enrichment Grades K-5 Grades 6-8	\$240.00 \$280.00
IncreduFlix Costa Mesa, CA	Summer Non-Stem Related	\$280.00
Mad Science of West, NJ Pennington, NJ	Sumer Stem Related Enrichment	\$304.00

B. That the RFP No. 15-05, Community Education Summer Enrichment and Parent Academy, opened on December 10, 2015 be rejected as per the following:

<u>Vendor</u>	<u>Description</u>	<u>Total Price</u>
Fun 2 Learn Academy Dba Engineering for Kids Mon. Jct., NJ	Summer Stem Related Enrichment 10 Day/Session	\$330.00

1.6 Approve Transportation Jointures – That the Board of Education approve the following Transportation Jointures for the 2015 – 2016 school year:

A. Host District -	Monmouth Regional
Joiner District -	South Brunswick
Host District Rt. Number -	025
Destination -	Monmouth Regional
Number of Host Students -	1
Number of Joiner Students -	1
Joiner Cost -	\$2,950.00

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B. Host District -	South Brunswick
Joiner District -	Franklin Township
Host District Rt. Number -	NDHS
Destination -	Notre Dame High School
Number of Host Students -	19
Number of Joiner Students -	13
Joiner Cost -	\$11,492.00

1.7 Record & Award Bids – That the Bids for Transportation – School Related Trips, Bid No. 2015 – 16, opened on January 20, 2016 be recorded as per the following:

<u>Vendor</u>	<u>No. of Trips</u>	<u>Total Price</u>
Suburban Trails, Inc. New Brunswick, NJ	5	\$35,002.00

That the Bids for Transportation – School Related Trips, Bid No. 2015 – 16, opened on January 20, 2016 be awarded as per the following:

<u>Vendor</u>	<u>No. of Trips</u>	<u>Total Price</u>
Suburban Trails, Inc. New Brunswick, NJ	5	\$35,002.00

1.8 Approve Purchase through State Contract Over the Bid Limit – That the Board of Education authorize the following purchases utilizing the State Contract M-0483 WSCA for Dell Computer., Round Rock, TX for Summer Institute.

Dell Computer Corp., State Contract #70256 of WSCA M0483

<u>Qty.</u>	<u>Location</u>	<u>Description</u>	<u>Quote/Contract No.</u>	<u>Unit Cost</u>	<u>Total Cost</u>
150	High School	Dell Chromebook 11	1018934440547	\$370.04	\$55,504.50
4	High School	Datamation Systems Cart for 32 Tablets	1018934440847	\$1,203.99	\$4,815.96
2	High School	DS-NETVAULT-M-2 Compact Security Cart	101893440847	\$997.59	\$1,995.18
150	High School	Google Chrome OS Management Con. Lis.	1018934440547	\$28.00	<u>\$4,200.00</u>
			Total	<u>\$66,515.64</u>	

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1.9 Authorize Disposal of Property – That the Board of Education authorize the following disposal of the following property:

A. Be it resolved that the Board of Education has identified the following piece of equipment as no longer usable by the South Brunswick Board of Education and will be offered for disposal by public sale.

<u>VIN</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>	<u>Odometer</u>
1HVBBAAN5YH355031	2001	Carpenter	54 Passenger School Bus	157,485

B. Be it resolved that the Board of Education has identified the following equipment as no longer usable by the South Brunswick Board of Education and will be offered for disposal by public sale.

Printing Equipment

- 6 station Press –
S.B.O.E. Barcode # 3451
- 6 Station Press –
S.B.O.E Barcode # 3453
- 8 station Press –
S.B.O.E. Barcode # 3454
- Vastex Econo Red 54
Dryer Model #EC -54-TP Serial # VTX-000957-03
- K20S 16x20 Digital
Swinger Model # K20S Serial # 9274
- K20S 16x20 Digital
Swinger Model # K20S Serial # 9278
- Portable Dryer Model # MSC 1820 Serial # 1178
- Vastex Portable Dryer Model #
E-Flash 120 E-18-120
- Photosharp Point Light
Screen Exposure Serial #
Systems PS 0238
- Print Screen Wash
Tank
- (2) 7' Screen Print
Racks
- (1) 3.5' Screen Print
Rack
- (2) Metal Print Racks
- Ekmar Exhaustex 2000
w/ Integrated Charcoal
Filter

Industrial Equipment

Make	Type	Model #	Serial #
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Powermatic	Lathe	90	67-5468
Powermatic	Lathe	90	67-5467
Powermatic	Lathe	90	**
	Tilting		
Powermatic	Arbor	66	67-3683
	Saw		
Powermatic	6" Jointer	50	67-6450
	Scroll		
Powermatic	Saw	95	67-3076
	Scroll		
Powermatic	Saw	95	295346
	Drill		
Powermatic	Press	n/a	n/a
	Scroll		
Rockwell	Saw	n/a	83116522
	Drill		
Rockwell	Press	17-600	1346052
	Large		
Rockwell	Planer	22-500	63 06579
	Belt		14
	Sander	n/a	n/a

1.10 Approve Submission of Amendment Application -

A. That the Board of Education approve the submission of an amendment to the IDEA Basic and IDEA Preschool Handicap FY 16 for the FY 15 carryover funds which are now combined with the FY 16 application.

IDEA Basic FY 15 Carryover	\$ 222,955
IDEA Basic FY 16	\$ 1,871,253
IDEA Preschool Handicapped FY 15 Carryover	\$ 6,918
IDEA Preschool Handicapped FY 16	\$ 60,883

B. That the Board of Education approve the submission of an amendment application to the No Child Left Behind (NCLB) FY 16 for the FY 15 carryover funds which are now combined with the FY 16 application:

Title I	FY 15 Carryover	\$ 73,038
	FY 16	\$ 494,942
Title IIA	FY 15 Carryover	\$ 51,637
	FY 16	\$ 128,517
Title III	FY 15 Carryover	\$ 9,567
	FY 16	\$ 42,188

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1.11 Approve Acceptance of Funds – That the Board of Education approve the following acceptance of funds –

A. from the New Jersey Department of Education for the 2015 – 2016 school year:

- Chapters 192/193 for Exam & Classification \$342

B. from the PMG New Jersey II, LI in the amount of \$500 for Cambridge school.

1.12 Accept Donation and Approve Revised Budget – That the Board of Education accept a donation from the South Brunswick School of Music in the amount of \$2,000. The donation will be used to offset the cost of the school song for Greenbrook School. This donation will increase Miscellaneous Revenue by \$2,000 and the General Fund Appropriations by \$2,000.

1.13 Approve Petty Cash Account – That the Board of Education approve a \$200 petty cash account for South Brunswick High School Community Based Instruction for the Life Skills classes. The funds will be deposited into the South Brunswick High School Student Activities Fund.

1.14 Approve Proposal for Demographer – That the Board of Education approve the attached proposal for Ross Haber and Associates to provide South Brunswick Township Public Schools with a demographic study. The cost for this study is \$5,000 inclusive of expenses. This was the lowest cost proposal submitted and falls below the districts bid threshold of \$40,000.

1.15 Approve Professional Services for Financial Advisor for Energy Savings Improvement Plan (ESIP) – That the Board of Education approve Phoenix Advisors, LLC, as the Financial Advisor for the ESIP. The cost for these services is \$12,500 inclusive of expenses. This is a professional service exempt from bidding and falls under the districts bid threshold of \$40,000.

1.16 Approve Board Committees and Liaison Assignments – That the Board of Education approve the 2016 Board Committees and Liaison Assignments.

1.17 Approve Revision to Settlement Agreement – That the Board of Education approve a Revision to the Settlement Agreement in reference to M.M. and M.M. o/b/o I.M as per the attached.

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1.18 Approve Services Agreement – That the Board of Education approve the attached Services Agreement from the ARC of NJ – Project HIRE to provide community-based vocational services for a student in the 18-21 year-old program. These services are necessary supports for this student as he transitions to adulthood. The hourly rate for these services will be \$51.00 per hour and it is projected that these contracted services would not exceed the cost of \$2,550.

1.19 Approve 2016 – 2017 School Year Calendar – That the Board of Education approve the attached 2016 – 2017 school year calendar.

1.20 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2015 – 2016 school year.

1.21 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.22 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

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THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignation – That the Board of Education accept the following resignations:

For the purpose of retirement

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Patricia Abitabilo	Assistant Principal	SBHS	06/30/16	01/04/16
Twila O'Connell	Teacher	SBHS	06/30/16	01/15/16
Bebe Socienski	Nurse/Secretary	SBHS	06/30/16	01/12/16

2.2 Approve Change in Resignation Date – That the Board of Education approve the following change in resignation date:

Name	Assignment	Location	Effective – From	Effective - To	Previously Approved
Julie Benoff	Teacher	Brunswick Acres	02/08/16	01/25/16	12/14/15

2.3 Approve Leaves of Absence – That the Board of Education approve the following leaves of absence:

A. Leave of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Barbara Nogueras	Teacher	Indian Fields	01/06/16	Intermittent FMLA

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B. Change in Leave

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave
Kimberly Martin-Jones	Teacher	Deans	01/20/16 thru 04/15/16	02/18/16 thru 05/20/16	Unpaid Family Leave (FMLA)

2.4 Approve Appointments – That the Board of Education approve the following appointments:

A. Non-Certificated

Name	Assignment	Location	Rate/Step	Reason for Vacancy	Effective Date
Deborah Moriarty	Paraprofessional	Constable	\$2,156.70 (\$11.85, Step 3)	Vacant Budgeted Position	01/19/16
Amanda Schollenberger	Paraprofessional	Monmouth Junction	\$1,763.30 (\$11.45, Step 1)	Vacant Budgeted Position	01/04/16
Donna Vannatta	Paraprofessional	Brooks Crossing	\$2,405.55 (\$11.85, Step 3)	Vacant Budgeted Position	01/04/16

B. Extra-Curricular – SBHS

Name	Position	Stipend	Effective Date
Jessica Courtney	Volunteer Athletic Aide - Dance	\$0.00	2015-2016
Stefanie Greco	Volunteer Athletic Aide - Winter Track	\$0.00	2015-2016
Casey Holstein	Assistant Coach - Dance Team	\$1,225.00	2015-2016
Monique Liguori	.5 Honor Society Advisor	\$803.76	01/22/16
Wilfredo Rivera	Volunteer Athletic Aide - Winter Track	\$0.00	2015-2016

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C. Extra-Curricular - Crossroads

Name	Position	Stipend	Effective Date
Michael Bottino	Head Coach - Girls' Lacrosse	\$5,332.00	2015- 2016
Kimberly Vibronek	Head Coach - Softball	\$5,332.00	2015- 2016

2.5 Approve Change in Stipend for Extracurricular – That the Board of Education approve the following change in stipend for the following South Brunswick High School extracurricular:

Name	Position - From	Position - To	Stipend - From	Stipend - To	Effective Date
Nicole Sanyigo	Honor Society Advisor	.5 Honor Society Advisor	\$1,608.00	\$803.76	01/22/16

2.6 Rescind Extracurricular – That the following extracurricular for South Brunswick High School be rescinded:

Name	Position	Effective Date	Previously Approved
Devyn Klich	Assistant Coach - Girls' Lacrosse	01/25/16	06/15/15

2.7 Approve Vouchered Employee – That the Board of Education approve the following vouchered employee –

Name	Assignment	Location	Rate	Reason for Vacancy	Effective Date
Zachary Nieman	Teacher	SBHS	\$150.00 per diem	Vacant Budgeted Position	01/25/16

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2.8 Approve Appointment for Replacement to Tenure Track – That the Board of Education approve the following appointment from a replacement position to a tenured track position:

Name	Assignment	Location	Effective Date
Christopher LeRoy	Social Studies Teacher	SBHS	01/22/16

2.9 Approve Change in Location – That the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Effective Date
Stephanie Cooper	School Psychologist	.6 Brooks Crossing / .4 Monmouth Junction	.5 Brooks Crossing / .5 Monmouth Junction	01/06/16
Kim Hans	School Social Worker	.5 Brooks Crossing / .5 Monmouth Junction	Brooks Crossing	01/06/16
Tasha Page	School Social Worker	.5 Brooks Crossing / .5 Monmouth Junction	Monmouth Junction	01/06/16

2.10 Approve Change in F.T.E. – That the Board of Education approve the following change in F.T.E.:

Name	F.T.E./Assignment - From	F.T.E./Assignment - To	Salary - From	Salary - To	Location
Katelyn Wagner	.5 Replacement Business Ed Teacher	Replacement Business Ed Teacher	\$27,250.00 (BA, Step 2)	\$54,500.00 (BA, Step 2)	SBHS

2.11 Approve Change in Start Date – That the Board of Education approve the following change in start date:

Name	Assignment	Location	Change - From	Change - To	Previously Approved
Alisia VanLierop	Fifth Grade Teacher	Greenbrook	01/04/16	01/19/16	12/14/16

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2.12 Approve Student Support Team – That the Board of Education approve the following Student Support Team:

Name	Assignment	Location	Vouchered Stipend	Effective Date
Courtney DeSandre	Fixed Team Member	Cambridge	\$100.00	2014-2015
Michael Touhey	Fixed Team Member	Cambridge	\$100.00	2014-2015

2.13 Approve Change in Assignment – That the Board of Education approve the following change in assignments due to vacant budgeted positions:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Salary - From	Salary - To	Effect. Date
Amel Ghobrial	Para-professional	French Teacher	Crossroads South	SBHS	\$19,338.33 (\$13.65/\$12.65, Steps 2iA/2i)	\$53,500.00 (BA, Step 1)	01/28/16
Melissa Marchitelli	Para-professional	Replacement Second Grade Teacher	Brunswick Acres	Brunswick Acres	\$4,651.70 (\$12.85, Step 3i)	\$53,500.00 (BA, Step 1)	01/22/16 thru 06/30/16
Bonnie Zimmermann	Dispatcher	Administrative Secretary II (Lead), Level IV, 12-month	Trans.	Trans.	\$31,580.00	\$43,722.00 (Step C)	01/04/16

2.14 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Brittany DiMonda	Para-professional	Transportation	\$9,331.88 (\$11.85, Step 3)	\$9,657.76 (\$11.85, Step 3)	Increase in Hours	01/04/16
Nicole Donato	Para-professional	Brunswick Acres	\$5,798.79 (\$11.65, Step 2)	\$4,068.77 (\$11.65, Step 2)	Decrease in Hours	01/27/16
Henry Dudek	Bus Driver	Transportation	\$28,248.78 (\$24.72, Step 12L*)	\$32,327.58 (\$24.72, Step 12L*)	Increase in Hours	01/04/16

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Julianne Erdi	Para-professional	Monmouth Junction	\$4,663.01 (\$11.45, Step 1)	\$3,787.09 (\$11.45, Step 1)	Decrease in Hours	01/26/16
Tyler Firestine	Para-professional	Brooks Crossing	\$7,771.69 (\$11.45, Step 1)	\$7,170.57 (\$11.45, Step 1)	Decrease in Hours	01/29/16
Sharon Kohutanycz	Para-professional	Deans	\$4,803.74 (\$13.27, Step 5i)	\$6,356.33 (\$13.27, Step 5i)	Increase in Hours	01/04/16
Zareen Shah	Paraprofessional	Greenbrook	\$13,825.76 (\$16.00, Step 12i)	\$11,052.27 (\$18.49, Step 12Li)	Decrease in Hours and Addition of Stipend	12/16/15
Taylor Turner	Bus Driver	Transportation	\$25,739.26 (\$18.62, Step 5*)	\$26,307.17 (\$18.62, Step 5*)	Increase in Hours	11/15/15

2.15 Approve Community Education Change in Assignment – That the Board of Education approve the following Community Education Change in Assignment due to program needs:

Name	Assignment - From	Assignment - To	Location - From	Location - To	Voucher Hourly - From	Voucher Hourly - To	Effective Date
Samantha Bartels	Substitute	High School Intern	District	Indian Fields	\$8.38	\$8.38	01/14/16
Deniciya Baveghems	Substitute	High School Intern	District	Brooks Crossing	\$8.38	\$8.38	01/11/16
Delxie Rivera	Substitute	High School Intern	District	Greenbrook	\$8.38	\$8.38	01/06/16

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1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated February 8, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district's financial obligations for the 2015 – 2016 fiscal year (N.J.A.C. 6:20-2.13).

Warrants dated:	February 8, 2016	\$1,066,356.05
	Total approved for payment	<u>\$1,066,356.05</u>

1.2 Approve Cancellation of Outstanding Checks – That the Board of Education approve the cancellation of the attached list of outstanding checks from the High School Student Activities Fund.

1.3 Approve Out-Of-District Placements - That the Board of Education approve the special education students whose initials appear on the attached sheets to be sent to the schools indicated for the 2015 – 2016 school year with tuition and transportation costs paid by the South Brunswick School District.

1.4 Record, Award & Reject Bids –

A. That the Bids for Public Sale for Vehicles, Industrial Equipment, Printing Equipment, Risograph be recorded as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Chris O'Donnell Franklin Park, NJ	7	\$4,175.00
Circle Automotive Monmouth Junction, NJ	12	\$5,700.00
Devino Trucks & Parts Newark, NJ	6	\$1,650.00
Elite Signs & Graphics Monmouth Junction, NJ	8	\$4,300.00

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J&P Machinery Colonia, NJ	12	\$799.00
Liberty Motors Jersey City, NJ	15	\$3,323.85
T Squared Graphics, LLC Monmouth Junction, NJ	17	\$1,525.00

That the Bids for Public Sale for Vehicles, Industrial Equipment, Printing Equipment, Risograph be awarded as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Chris O'Donnell Franklin Park, NJ	5	\$3,075.00
Circle Automotive Monmouth Junction, NJ	9	\$5,200.00
Elite Signs & Graphics Monmouth Junction, NJ	5	\$3,600.00
J&P Machinery Colonia, NJ	12	\$799.00
Liberty Motors Jersey City, NJ	6	\$2,055.94
T Squared Graphics, LLC Monmouth Junction, NJ	6	\$625.00

B. That the Bids for Athletic Equipment, Bid No. 2015 – 17, opened on February 2, 2016 be recorded as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
BSN Sports Dresher, PA	5	\$6,871.80
Efinger Sporting Goods Bound Brook, NJ	4	\$7,235.40

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Metro Team Outfitters New Hyde Park, NY	7	\$7,500.00
Metuchen Center, Inc. Sayreville, NJ	4	\$6,968.40
Riddell/All American Elyria, OH	4	\$6,900.00
Triple Crown Sports Old Bridge, NJ	4	\$5,940.00

That the Bids for Athletic Equipment, Bid No. 2015 – 17, opened on February 2, 2016 be awarded as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Metro Team Outfitters	7	\$7,500.00

C. That the Bids for Athletic Equipment, Bid No. 2015 – 17, opened on February 2, 2016 be rejected as per the following:

<u>Vendor</u>	<u>No. of Items</u>	<u>Total Price</u>
Efinger Sporting Goods Bound Brook, NJ	4	\$7,235.40

1.5 Approve an Increase in the Not-to-Exceed Amount – That the Board of Education approve an increase in the not-to-exceed amount for Magic Touch Construction Co., Inc. of Keyport, NJ as awarded through Bid No. 2013 – 01 as renewed on June 1, 2015 for Plumbing to \$200,000 for the 2015 – 2016 school year.

1.6 Approve Change Order – That the Board of Education approve Change Order No. 3 for All Surface Asphalt Paving, Inc. for the Tennis Court Reconstruction at South Brunswick High School:

The original Contract Sum was	\$722,452.00
The net change by previously authorized Change Orders 1 &2	(\$40,240.00)
The Contract Sum prior to these Change Orders	\$682,212.00
The Contract Sum will be decreased by these Change Orders	<u>\$4,800.00</u>
The new Contract Sum including these Change Orders	\$687,012.00

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1.7 Approve Per Pupil Tuition Cost – That the Board of Education approve the following certified per pupil tuition costs for the 2014 – 2015 school year:

Preschool/K	\$12,445	Grades 1-5	\$12,390
Grades 6-8	\$12,782	Grades 9-12	\$12,482
Learning and/or	\$23,297	Autism	\$33,032
Lang. Dis.		Preschool Dis. – FT	\$32,529
Multiple Disability	\$22,462		
Preschool Dis. – PT	\$11,668		

1.8 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2015 – 2016 school year.

1.9 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.10 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

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THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

1.11 Approve Student Residency Determination – That the Board of Education approve action to remove student 10023004, student 10023005 and student 10023084 as a result of a residency hearing determination.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Change in Resignation – That the Board of Education accept the following change in resignation:

For the purpose of retirement:

Name	Assignment	Location	Effective Date - From	Effective Date - To	Previously Approved
Joanne Perry	School Psychologist	Greenbrook	01/25/16	01/28/16	12/14/15

2.2 Approve Leaves of Absence – That the Board of Education approve the following leave of absence:

A. Leave of Absence

Name	Assignment	Location	Period of Leave	Type of Leave
Karen Gordon	School Nurse	Indian Fields	1/26/16, 02/02/16, 02/03/16	Unpaid Intermittent FMLA

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B. Change in Leave

Name	Assignment	Location	Leave - Change From	Leave - Change To	Type of Leave	Previously Approved
Devyn Klich	Teacher	SBHS	02/22/16 thru 04/08/16	03/17/16 thru 05/16/16	Unpaid Family Leave (FMLA)	11/16/15

2.3 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Zachary Nieman	Replacement Social Studies Teacher	SBHS	\$53,500.00 (BA, Step 1)	Vacant Budgeted Position	02/01/16 thru 06/30/16

B. Non-Certificated

Name	Assignment	Location	Salary	Reason for Vacancy	Effective Date
Gladys Davies	Bus Driver	Transportation	\$11,179.35 (\$18.90, Step 4s)	Vacant Budgeted Position	02/01/16
Eridania Peralta	Bus Driver	Transportation	\$10,824.45 (\$18.30, Step 4*)	Vacant Budgeted Position	02/01/16

2.4 Approve Appointment for Replacement to Tenure Track – That the Board of Education approve the following appointment from Replacement to a Tenure Track position:

Name	Assignment	Location	Effective Date
Caryn Petrikonis	Fifth Grade Teacher	Brunswick Acres	02/08/16

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2.5 Approve Extension of Assignment – That the Board of Education approve the following extension of assignment:

Name	Assignment	Location	Effective - From	Effective - To	Previously Approved
Katelyn Wagner	Replacement Business Ed Teacher	SBHS	01/25/16 thru 04/08/16	01/25/16 thru 05/11/16	01/25/16

2.6 Approve Change in Salary – That the Board of Education approve the following change in salary due to an adjustment in the Technology Coordinator Stipend:

Name	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Adriana Amaya	Constable	\$89,518.00 (DM, Step 16)	\$90,496.00 (DM, Step 16)	Addition of Full Stipend	09/01/15
Jacquelyn Katzenback	Constable	\$65,193.00 (BA, Step 11)	\$64,215.00 (BA, Step 11)	Rescinded Coordinator Position	09/01/15

2.7 Approve Change in Assignment – That the Board of Education approve the following change in assignment:

Name	Assignment - From	Assignment - To	Location	Salary - From	Salary - To	Reason for Transfer	Effective Date
Erin Zippo	Bus Driver	Dispatcher	Trans - portation	\$31,320.24 (\$24.72, Step 12L*)	\$35,000	Vacant Budgeted Position	02/01/16

2.8 Approve Change in Location – That the Board of Education approve the following change in location:

Name	Assignment	Location - From	Location - To	Effective Date
Stacey Nied	School Psychologist	SBHS	Greenbrook	02/01/16

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2.9 Approve Change in Salary – That the Board of Education approve the following change in salary:

Name	Assignment	Location	Salary - From	Salary - To	Reason for Change	Effective Date
Nicholas DeFroschia	Paraprofessional	Monmouth Junction	\$4,907.36 (\$12.05, Step 4)	\$4,392.23 (\$12.05, Step 4)	Decrease in Hours	02/03/16
Deborah Moriarty	Paraprofessional	Brunswick Acres / Constable	\$2,156.70 (\$11.85, Step 3)	\$4,277.85 (\$11.85, Step 3)	Increase in Hours	01/25/16
Maritza Reyes	Bus Driver	Transportation	\$22,612.33 (\$19.22, Step 5s)	\$22,867.13 (\$19.62, Step 5*s)	Change in Step and Rate	01/25/16
Amanda Schollenberger	Paraprofessional	Monmouth Junction	\$1,763.30 (\$11.45, Step 1)	\$1,972.26 (\$11.45, Step 1)	Increase in Hours	02/01/16

2.10 Approve Community Education Resignation - That the Board of Education approve the following Community Education resignation:

Name	Assignment	Location	Effective Date	Date of Resignation Letter
Josie Madingo	After School Program	Indian Fields	01/27/16	01/20/16

2.11 Approve Community Education Substitute Staff – That the Board of Education approve the following Community Education substitute staff:

Name	Assignment	Location	Rate / Step	Effective Date
Miranda Ramirez	Before/After School Program	District	\$12.45 (Step 1i)	02/01/16
Syed Aqeel Haider	Before/After School Program	District	\$11.45 (Step 1)	02/03/16

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2.12 Approve Community Education Vouchered Staff – That the Board of Education approve the following vouchered staff:

Name	Assignment	Location	Voucher Hourly Rate	Effective Date
Ross Gordon	After School Program	Brunswick Acres	\$12.85 (Step 3i)	02/03/16

Yes: Dr. Stephen F. Parker, Mr. Daniel Boyle, Mrs. Azra Baig, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel, Mr. Patrick Del Piano, Mr. Arthur Robinson and Mr. Peter St. Vincent

No: None

Abstentions: **Consent Agenda of January 26, 2016**; Mr. Delgado, A. 1.1-B; Dr. Parker, A. 1.1-C; Mr. Boyle, A. 1.1-D; Mr. Robinson, A. 1.1-E; Mr. Nathanson, A. 1.1-F; Mr. Del Piano, A. 1.1-G; Mr. St. Vincent, A. 1.1-H; and Mrs. Baig, A. 1.1-I.

PUBLIC COMMENTS –

Mr. Blankstein, Dayton, asked how much does the district spend on PARCC testing.

Dr. Jellig announced technology and opt-outs are costly.

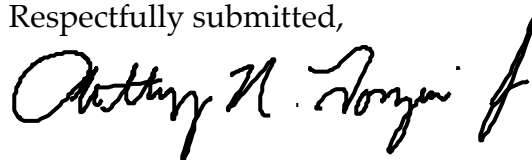
BOARD COMMENTS /COMMUNICATIONS –

Mr. St. Vincent commented on the Board of Education recognition and the video and announced the board doesn't need to be recognized.

Mr. Boyle commented on the National Merit Semi-Finalist students recognized earlier in the evening the fantastic relationship they have with their teachers.

MOTION TO ADJOURN – There was a motion by Mr. St. Vincent, seconded by Mr. Del Piano to adjourn the meeting at 9:03 pm.

Respectfully submitted,



Anthony N. Tonzini, Jr., CPA
Business Administrator/Board Secretary